



HILBERT COLLEGE

Accessibility Services
Located in the Learning Commons

How To Receive Accommodations



1. **Self-identify** to the Office of Accessibility Services.
2. Provide current documentation from a qualified professional who is familiar with you and your diagnosis such as a physician, licensed psychologist, therapists, counselor or other practitioner.
3. Contact the Office of Accessibility Services to schedule a meeting to discuss services and/or accommodations.

Since all documentation /records are held confidentially in the office of the coordinator, students must schedule an appointment each semester to obtain a confidential notification form to distributed to current faculty.

Requests for accommodations may be made at *any* time throughout the year. However, successful accommodations require advanced planning. Please notify the Office of Accessibility Services in an effective and timely manner.

Additional Academic Assistance in the Learning Commons

Accessibility Assistance

- Meet as needed with Accessibility Coordinator to discuss:
 - Accommodations
 - Transition issues
 - Assistive technology

Peer, Professional, and Online Tutoring

- Free of charge
- Drop in during scheduled tutoring hours, no appointment necessary
- Tutor.com – accessible 24/7

Study Skills Assistance

- Meet as needed with Access and Success Coordinator to work on skills such as:
 - Time management
 - Study Skills
 - Note taking

Library Services

- Research Assistance
- Desk top computer Station
- Access to printers/copiers
- Academic skills workshops



Contact Information

Accessibility Services

Katie Wryk: kwryk@hilbert.edu
716.926.8836

Academic/tutoring Services

Alex Edward: aedward1@hilbert.edu

Library Services

askus@hilbert.edu